



Victoria Target Theatre Society

## ARTISTIC COORDINATOR NEEDED

Deadline to apply: Thursday June 1<sup>st</sup>, 2017

Please send resumes to [info@targettheatre.ca](mailto:info@targettheatre.ca)  
All CVs should be in PDF or MS Word format.

Target Theatre is not a standard type of community theatre group. Target plays typically deal with themes of special interest to seniors and their friends and families, especially regarding seniors' health and safety and quality of life. Target performs primarily by invitation for audiences that include health care providers, caregivers, students, seniors' groups, church groups, service organizations, and the general public. In order to reach out to larger audiences, Target Theatre tours to different venues and often performs in non-traditional spaces. Target Theatre works collaboratively in almost all aspects. The Players often assist with budgets, fundraising, play selection, playbuilding, and sometimes directing. We are looking to hire an Artistic Coordinator (AC) who can maintain a balance between artistic leadership and fostering a collaborative environment with the Players.

**POSITION:** This position begins August 15<sup>th</sup> 2017 and will undergo a 3-month probationary period. The players and the Board will also complete an annual performance review. The AC reports to the board of directors, and is required to provide the Board of Directors with a brief monthly account of progress as well as recommendations, if any, to improve the function and performance of the group.

**COMPENSATION & HOURS REQUIRED:** This is a paid position, involving a maximum of 15-24 hours per month (daytime and some evenings). Additional hours and compensation may be provided with the approval of the Board. Salary TBA.

**PREVIOUS RELEVANT EXPERIENCE:** Ideally, the successful candidate will have previous knowledge of and respect for, seniors' issues, and experience working with seniors in a creative capacity. Ideally, they will have knowledge of, and experience in playbuilding, acting, directing, applied theatre, and facilitating panels and post-performance talkback discussions. The successful candidate will show demonstrated ability to meet project objectives while remaining within a fixed budget.



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RESPONSIBILITIES INCLUDE:

- Instructing players in theatre skills
- Casting and rehearsing 3-4 plays in Target's active repertoire.
- Possible participation in new play research and development.
- Attendance at each performance, and representing Target in a positive and constructive manner while complying with the directives of funding organizations that support the work of Target.
- Regular updates and communication with the Board required. New projects are to be presented to the Board for approval.
- Some administrative duties. The ideal candidate will have strong organization skills, be prompt with email, and will possess proficient computer skills with programs like MS Word, and Google Calendar.

Because Target is so collaborative, it is imperative that the AC has the ability to maintain strong morale and Player engagement, offer educational opportunities for Players, and generate creative momentum among members of the company.

IMMEDIATE TO DOs:

- Continue filling existing performance contracts (e.g., *I'm Still Here*, and *Age on Wheels*.)
- Collaborate with playwrights and Players to develop new repertoire.
- Select, cast, and direct plays from existing Target repertoire.